

United States Postal Service®

# INDUSTRY ALERT

December 1, 2023

## Discontinuance of Hardcopy Postage Statements

A Federal Register Notice (FRN) with the final ruling on the discontinuance of hardcopy postage statements was published April 25, 2023, effective January 28, 2024. [Federal Register - Hardcopy Postage Statements Discontinued.](#)

The Postal Service is discontinuing the use of hardcopy postage statements to improve efficiency by expediting the acceptance of commercial mail. Except for Electronic Verification System (eVS®) mailings, all domestic commercial mailings must use an approved electronic method to transmit a postage statement to the *PostalOne!*® system.

- **Mailers should be aware that there are approved third-party software options available on PostalPro at <https://postalpro.usps.com/Full-Service-Cert>.**
- Electronic documentation by eDoc submission can decrease the quantity of undocumented errors.
- IMsb and Postal Wizard® are both options the USPS provides through the Business Customer Gateway.

**Mailers that are currently working with an approved software vendor should contact their software provider for electronic submission solutions. Electronic submission may already be an option.**

Education is available on the Intelligent Mail for Small Business (IMsb) Tool and Postal Wizard through Industry webinars. For webinar information: [Electronic Documentation \(eDoc\) | PostalPro \(usps.com\)](#).

- USPS provides solutions for mailers not currently using third-party software.
- IMsb and Postal Wizard are both free to use and web-based, meaning no download or software is required.
- IMsb and Postal Wizard guide mailers through the items they need to complete and submit a postage statement based on information they provide along the way.

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